

THE CITY OF HARTFORD

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The City of Hartford is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.



PUBLIC HEALTH SANITARIAN

Salary Range: \$37,297.00 - \$50,349.00 YEARLY

POSITION

Vacancies are in the Environmental Health Division of the Health and Human Services Department. Under general supervision, participates in the inspection and regulation activities of the unit by performing detailed inspections of restaurants, food establishments and other vendors for compliance with State of Connecticut and Municipal Health Codes. Investigates and resolves causes of food-borne diseases. Performs sanitary inspections of schools, day care facilities, and group homes. Provides consultation for in-service training programs for food handlers and allied personnel. Investigates complaints of environmental wastes, rodents, asbestos abatement and indoor air quality. Under general supervision, provides epidemiological and environmental investigations of lead poisoning cases. Conducts prompt environmental inspections of dwellings where children with elevated blood lead level reside. Performs environmental testing of housing. Conducts risk reduction education with families. Writes reports to providers, case managers, and State Health Department. Transmits orders to owners for abatement of lead from properties. Performs related work as required. Hours of this position are 37.5 per week. This is a grant-funded position renewable on an annual basis. The City of Hartford is not obligated to fund this position upon termination of present funding.

QUALIFICATIONS

Graduation from an accredited four-year college or university with major course work in the biological sciences, supplemented by courses at the postgraduate level in public health. Two years of professional experience in the field of sanitation inspections, including some lead responsibility. Wherever possible, appropriate equivalents will be considered. **A COPY OF YOUR DEGREE OR TRANSCRIPT MUST BE ATTACHED TO YOUR APPLICATION. A DEGREE OR TRANSCRIPT SUBMITTED WILL BE VERIFIED BY THE HUMAN RESOURCES DEPARTMENT. APPLICATIONS WITHOUT PROPER DOCUMENTATION WILL NOT BE PROCESSED.**

NECESSARY SPECIAL QUALIFICATIONS

Must be eligible for Connecticut Food Certification as administered by the State of Connecticut Department of Health Services. Possession of a valid driver's license is required. **A COPY OF YOUR DRIVER'S LICENSE MUST BE SUBMITTED WITH THE APPLICATION. APPLICATIONS WITHOUT PROPER DOCUMENTATION WILL NOT BE PROCESSED.**

EXAMINATION

Open to all applicants who meet the above qualifications. The examination will consist of a rating of your training and experience as contained on your application and may include a written test, an oral test, or a combination thereof. All parts of the examination, including tests and ratings, will be related to the requirements of the position. The examination is designed to measure: Knowledge of sanitary sciences, including bacteriology, chemistry, and personal hygiene; Knowledge of modern methods, principles and practices of public health sanitation; Knowledge of laws, ordinances and regulations governing environmental health; Knowledge of lead inspection and the pathways of lead poisoning; Ability to interpret and explain regulatory provisions of City, State and Federal statutes, laws and codes; Ability to establish and maintain effective working relationships with employees, representatives of other agencies, and the general public; Ability to express oneself clearly and concisely, orally and in writing. If selected for the position, you will be required to pass a physical examination administered by a City physician, a drug and alcohol screening examination, and a background test. If appointed, you will be required to serve 3-12 months of probation. This examination is subject to all Federal, State, and Municipal laws, rules and regulations.

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

APPLICATIONS WILL BE ACCEPTED UNTIL SUFFICIENT APPLICATIONS HAVE BEEN RECEIVED.

Exam No. 2397
Issued: 12/4/2006

EMPLOYMENT BENEFITS:

- Health Plan and Hospitalization
- Paid Vacations and Holidays
- Retirement Plan
- Group Life Insurance
- Sick Leave

Applications are obtained from and submitted to

DEPARTMENT OF HUMAN RESOURCES

MUNICIPAL BUILDING
550 MAIN STREET
HARTFORD, CONNECTICUT 06103
TELEPHONE (860) 543-8590

VETERAN'S PREFERENCE:

Preferential Points may be given to Eligible Veterans. Check with the Department of Human Resources.

CHANGE OF ADDRESS: It is your responsibility to notify the Department of Human Resources of any Change of Address on your application.